

## Kentucky High School Athletic Association 2280 Executive Drive \* Lexington, KY 40505 \* www.khsaa.org \* (859)299-5472 (859)293-5999 (fax)

Superintendent, Principal, and Athletic Director To:

Brigid L. DeVries, Commissioner From:

Larry Boucher, Assistant Commissioner-

August 13, 2003 Date:

2002-2003 Annual Report Forms Submission Subject:

June Buchanan High School School:

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests:

Should you need any further information, please do not hesitate to call anytime.



### **MEMORANDUM**

KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Brigid L. DeVries, Commissioner
Larry Boucher, Executive Assistant Commissioner

DATE: June 17, 2003

RE: 2003 Title IX Forms Submission

School				Reviewed			

The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

### 1. Checklist of Forms properly submitted in a satisfactory manner.

✓ GE 19 (Annual Verification)	T-35 (Budget Expenses)
✓ T-1 (Summary Program Chart 1) ✓	T-36 (Budget Expenses)
✓ T-2 (Summary Program Chart 2) ✓	T-41 (Checklist – Overall Interscholastic Program)
✓ T-3 (Summary Program Chart 3) ✓	T-60 (Corrective Action Plan)
✓ T-4 (Summary Program Chart 4) ✓	T-63 (Interscholastic Survey Results)

### ]], 🐬 Status

A.   🗸	
	this time.  Errors have been noted with respect to the following forms and corrected copies are being
Barra	returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	The following forms were omitted and must be submitted by school representatives.
D. 🗸	Other Recommendation and Comments:
100	<ul> <li>Form GE19 was not signed by the superintendent or the school board</li> </ul>
	chairperson. Re-submit Form GE19 with the necessary signatures by
	August 29, 2003.



### **MEMORANDUM**

To:	KHSAA Member School Superintendents, Principals, and Athletic Directors
From:	Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner
	1

Re:	2003 Title IX Forms Submission			
	Burhamas	Reviewed by	PAPAR CATELTY	

The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner.

	T-35 (Budget Expenses)
	T-36 (Budget Expenses)
+	T-41 (Checklist - Overall Interscholastic Program)
	T-60 (Corrective Action Plan)
1	T-63 (Interscholastic Survey Results)
	17

### II. Status

/	2002-2003 Forms are satisfactory and no further information or action is necessary at this
	time.  Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
	The following forms were omitted and must be submitted by school representatives.
	Other Recommendation and Comments: Joseph Ges war mat segred by the supple of the school Chairperson Re-put mit St. Sq with necessary signatures by June 30,2003
	Dune a gest Dummer.





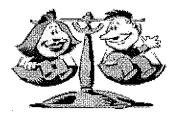
### KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

### TITLE IX

### MEMBER SCHOOLS 2002-2003 ANNUAL REPORT FORMS

Submit to KHSAA By April 15, 2003







### 2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)

Established a gender	equity committee	lge have completed to	the school contained in the the following tasks. (All box	es must be
See attachin	ren +	rnone	Title	
the state of the s				
				<del></del>
Scheduled a minimur	n of three meeting	gs during the 2002-200	3 school year on the following	dates:
January disk	2002	_		
Februar 18th	E 006			<del></del>
February 18th Morch 11th	<u> 300                                 </u>			
			os school year on the following	
☐ Designated the follow	wing person(s) as	the Title IX coordinate	or for the school/district:	
☐ Designated the follow	wing person(s) as	the Title IX coordinate	or for the school/district:	
☐ Designated the follow	wing person(s) as	the Title IX coordinate	or for the school/district:	
Designated the follow Matt Baker Name	wing person(s) as  A.D.  Title	the Title IX coordinate  /// PG/ Add	or for the school/district:  Pose Rd. (606) 368  dress Phone	<u>5-60</u> 75
Designated the follow Matt Baker  Name  School personnel a	wing person(s) as  A.D.  Title  are continuing to	the Title IX coordinate  /// PG/ Add	or for the school/district:	<u>5-60</u> 75
Designated the follow Matt Baker Name	wing person(s) as  A.D.  Title  are continuing to	the Title IX coordinate  /// PG/ Add	or for the school/district:  Pose Rd. (606) 368  dress Phone	<u>5-60</u> 75
Designated the follow  Matt Baker  Name  School personnel a reflected in the Corrective  In addition to the a	wing person(s) as  AD,  Title  are continuing to Action Plan.  above information	the Title IX coordinate  ///////////////////////////////////	or for the school/district:  Some Red. (606) 368  dress Phone  The school maintains a complete	5-6075 cs program
Designated the follow  Matt Baker  Name  School personnel a reflected in the Corrective  In addition to the a file relative to Title IX received.	wing person(s) as  AD,  Title  are continuing to Action Plan.  above information	the Title IX coordinate  ///////////////////////////////////	or for the school/district:  Some Red. (606) 368  dress Phone  The school maintains a complete	5-6075 cs program
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Designated the follow  Matt Baker  Name  School personnel a reflected in the Corrective  In addition to the a file relative to Title IX received.	wing person(s) as  AD,  Title  are continuing to Action Plan.  above information	the Title IX coordinate  ///////////////////////////////////	or for the school/district:  Some Red. (606) 368  dress Phone  The school maintains a complete	5-6075 cs program
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Designated the follow  Matt Baker  Name  School personnel a reflected in the Corrective  In addition to the a file relative to Title IX recother related materials.	wing person(s) as  AD,  Title  are continuing to Action Plan.  above information	the Title IX coordinate  //// Psi Ad  make periodic review  the above references pies of the self-assessr	or for the school/district:  Some Red. (606) 368  dress Phone  The school maintains a complete	5-6075 cs program

# The June Buchanan School Gender Equity Committee Members 2001-2002

Matt Baker	Pippa Passes, KY 41844	368-2815	Chairperson, JBS Teacher/Coach/AD
Anna Jacobs	Pippa Passes, KY 41844	368-2840	Secretary, JBS Teacher/Coach
Shea Jacobs	Pinetop, KY 41843	785-0890	Member, JBS Teacher/Coach
Lisa Cox	Hindman, KY 41822	785-0559	Member, JBS Teacher/Coach
Sharon Gregory	Letcher, KY 41832	633-1900	Member, JBS Parent
Jim Cox	Hindman, KY 41822	785-0608	Member, JBS Parent
Kara Caudill	Topmost, KY 41862	447-2287	JBS Student
Brandon Amburgey Pinetop, KY 41844		785-0172 JBS S	JBS Student
Yvon Allen	Hazard, KY 41701	368-6104	Headmaster

# 2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

KHSAA Form T1 Rev. 9/02

Participation Opportunities Test One

7/4		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	42	58.3	61	51.2
Row 2	BOYS	3.0	41.6	58	48.7
Row 3	Totals	<u> </u>	100%	119	100%

Instructions:
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\*Number of 8<sup>th</sup> grade students & below used in Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	nate:	3/	1271	103	
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### ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

### Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	5	45	0	18	
	Row 2	j.v.:	9	16	9	7	
	Row 3	frosh:	0	0	0	$\mathcal{O}$	
	Row 4	total:	7	61	a	<b>3</b> 5	40.9
BOYS	Row 5	varsity:	5	39	6	/ a	
	Row 6	j.v.:	٦	19	0	7	
	Row 7	frosh:	0	0	0	0	
	Row 8	total:	7	58	0	19	32.7

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:

Date: 3/27/03

### 2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes/No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No	44L-	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			

Principal's Signature: Date: 3/27/03

### 2002-2003 ACCOMODATION OF INTERESTS AND ABILITIES+ SUMMARY PROGRAM CHART 4

### **Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	5	45	% 73.7
Row 2	j.v.:	9	16	26.2%
Row 3	frosh:	0	0	0
Row 4	total:	$r_{i}$	61	100%
Boys				
Row 5	varsity:	5	39	67.2%
Row 6	j.v.:	a	19	327 %
Row 7	frosh:	0	0	0 %
Row 8	total:	7	58	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:_		TIM	Date: 3/27/03
			1
Commicht 1000 Good Sports	Inc Titles	Y and Ganday Family Specialists	All rights recorned

KHSAA Forn T35 REV. 10/02

2002-2003

# BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART

TO INCLUDE BOOSTER CLUB FUNDING

	equipm	equipment and supplies	travel	vel	awards	rds	coaches ( to i supplem exte	coaches' salaries ( to include supplemental and extended employment)	facilities improvements	rties ements	publications (if sport-specific)	ons (if
	B	B	В	Ŧ	А	Œ	B	E	В	E	В	E
G basketball	OOCHO OOCHO	Coch					\$1500	#1500				
B basketball	\$4300 \$4300	64400				*	1,500	d/1500				
G softball	0011/2011/10	1100				•	\$500 \$500	\$500				
B baseball	\$ 1600 \$ 1600	00%					1500	#50C				
G cross country	539750 \$ 337.50	337.50				,	#350	\$350		-		
B cross country	# 3375° #337.50	337.50					\$350	Baso \$350				
G golf	#337.50 \$ 332.50	332,50					\$ 250	\$350				
B golf	1337.50 A 337.50	337.50				)	1350	1350 \$350				
G soccer	4,4	#										
B soccer	4,71	n'A			·							
G swimming	MA	WA										
B swimming	NA	MA										

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. 3. Booster Club Funding/Confributions must be included in the expenditures total.

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KHSAA Form T36 REV. 10/02

# BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2002-2003

equipment and supplies	t and	travel	la	awards	ırds	coaches' salaries (to include supplemental and extended	coaches' salaries (to include supplemental and extended	facilities improvements	ities ements	publications (if sport-specific)
B E B	-	再		<b>a</b>	Þ	B	E	В	F	B
	Link				W. China					
1550 1550					, ,	1400,20 \$1460	0960			
\$550 \$550			ļ			5400. \$400	0054			
		]]								

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contyroutions must be included in the expenditures total.

Principal's Signature:

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### 2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 9/02

### **Checklist - Overall Interscholastic Athletics Program**

Areas of Compliance	t .	ADVANTAGE TO on Internal Evalua olumn.)	
OPPORTUNITIES	GIRLS <sup>†</sup> PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Accommodation of Interest and Abilities			
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies	V	V	
Scheduling of Games and Practice Time	V		
Travel and Per Diem Allowances	V	V	
Coaching	V	V	
Locker Rooms, Practice and Competitive Facilities			
Medical and Training Facilities and Services	1		,
Publicity			
Support Services	/	/	
Athletic Scholarships			
Tutoring			
Housing and Dining Facilities and Services	1		
Recruitment of Student Athletes			V

Principal's Signature: Date: 3/27/03

KHSAA Form T60 Rev. 10/02

School Name: June Buchanan 3003-Principal's Signature: 38/03 School Year: Date:

# 2002-2003 TITLEIX

# CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Softbell Field	find/Create an On Campus focility	3003-3004 School year
An explanation (status report) is neede	An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently	or correction as well as all great currently

identified as items for correction. This form shall be typed.

Principal's Signature:

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### The June Buchanan School

Alice Lloyd College 100 Purpose Road Pippa Passes, Kentucky 41844 (606) 368-6108



### Corrective Action Plan Status Report

- The June Buchanan School's softball team is currently using The Hindman Park for their home softball games and practices. The park is located approximately five miles from the campus of June Buchanan. Alice Lloyd College and The June Buchanan School is working together to brainstorm ideas of building a softball facility on campus that will be more user-friendly for our student athletes. We are very limited as far as space is concerned but we have several plans for the near future.



### 2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses
School Name: June Burhanan
School Enrollment: 72
Date: 3-3[-03
Completed By: Kara Cauchill / Brandon Amburgay
Instructions:
1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number
of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of
students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the
KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these
Forms should be maintained in your files in the event they are requested subsequently.
(9 Number of Surraya )
69_ Number of Surveys   69_ Total Returned   1910   0
<u>69</u> Total Returned 100 0 9-12 Grades Surveyed
1-12 Oraces burveyed
How Was The Survey Administered? during 1st + and periods.
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)
Fall Sports (List Total Number of Participation Responses)
Cross Country (Girls)
Cross Country (Boys)
Field Hockey (Girls)
Football (Boys)
Golf (Boys)
Soccer (Girls)
Soccer (Boys)
24 Volleyball (Girls)
Winter Sport (List Total Number of Participation Responses)
13 Basketball (Girls)
Basketball (Boys)
9 Gymnastics (Girls)
Indoor Track (Girls)
Indoor Track (Boys)
3 Swimming & Diving (Girls)
Swimming & Diving (Boys)
Wrestling (Boys)

Spring Sport (List Total Number    15   Baseball (Bo   17   Fast Pitch So   Slow Pitch S   Tennis (Girls)   Track (Girls)   Track (Boys)	ys) oftball (Girls) oftball (Girls) s)	Responses)	
Other Sports (From Student Surv	ey T-61 Questic	n 10)	
Name of Sport  Football  Valley ball  Cheef rading  Sustaming  Hockey  Llates Blo  Oltimate Fosher  Locatiling  Number of Students who particip  (From Student Survey T-61 Ques		Participating	idents Interested In
Sport	MOII 5)	Number	
List Intramural Sports students ar	e interested in a	Idina-	·
(From Student Survey T-61 Ques		idilig.	
Sport hockey hasketball football valleyball Swimming soccer softball	2 8 2 2 1 3	Number	

### Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport		Number
SOCCET	4	
basketball	4	
motorcycles		
ao-Cart racion	1	
dit bike racine		
football	1	

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Principal's Signature

Response	Number
<ul> <li>I don't have time</li> <li>The practice sched</li> <li>The sport I like is</li> <li>It's too expensive</li> </ul>	
Student Suggestions to encourage particle  better Oach HH  don't Dractice everyde	
more sports. III	
expenses 1 better facilities 111	
less homework !	2K
<u> </u>	

Summary Page No. 3